



Cambridge City Council

COMMUNITY SERVICES SCRUTINY COMMITTEE

To: Councillors Kightley (Chair), Kerr (Vice-Chair), Al Bander, Blackhurst, Brown, Sanders, Shah, Todd-Jones, Walker, Best, Dutton, Haywood and Vine-Lott

Despatched: Wednesday, 9 March 2011

Date: Thursday, 17 March 2011

Time: 1.30 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Glenn Burgess

Direct Dial: 01223 457169

AGENDA

1 APOLOGIES

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

3 MINUTES (*Pages 1 - 28*)

To approve the minutes of the meeting on 13 January 2011.

4 PUBLIC QUESTIONS (SEE INFORMATION BELOW)

Items for Decision - without debate

Items shown below will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the Records of Decision as set out.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for debate by the Committee and then decision by the Executive Councillor

These items will require the Executive Councillor to make a decision *after* hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Decisions of the Executive Councillor for Arts and Recreation
--

Items for debate by the Committee and then decision by the Executive Councillor

5 PORTFOLIO PLAN 2011/12 - ARTS AND RECREATION (Pages 29 - 38)

In August 2010 Strategic Leadership Team and the Executive Councillors reviewed the Councils service planning process. It was agreed that service plans based on service areas would be replaced by seven annual Portfolio Plans, from 2011/12.

The Plans express the strategic objectives for the portfolio over the financial year 2011/12 and beyond. Beneath each of the objectives will be detailed the particular outcomes to be achieved in 2011/12. Finally the plans will include performance measures that will provide evidence to members and the public that the outcomes have been achieved.

This information will enable members and the services contributing to the delivery of the plan to be clear about the priorities for the portfolio and will assist in decisions about where resources should be focussed within the portfolio.

The Scrutiny Committee is invited to comment on the Executive Councillors Strategic Objectives and Performance Measures and the Executive Councillor is recommended to agree the Portfolio Plan.

- 6 REVENUE AND CAPITAL PROJECT APPRAISALS AND REQUESTS TO CARRY FORWARD FUNDING FROM 2010/11 TO 2011/12**
(Pages 39 - 70)

- 7 CAMBRIDGE CITY COUNCIL'S ARTS STRATEGY 2011-2014**
(Pages 71 - 108)

- 8 LEISURE GRANT PRIORITIES 2012-14** *(Pages 109 - 114)*

Decisions of the Executive Councillor for Housing
--

Items for debate by the Committee and then decision by the Executive Councillor

- 9 PORTFOLIO PLAN 2011/12 - HOUSING** *(Pages 115 - 126)*

See information above

- 10 REVENUE AND CAPITAL PROJECT APPRAISALS AND REQUESTS TO CARRY FORWARD FUNDING FROM 2010/11 TO 2011/12**
(Pages 127 - 132)

- 11 DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT (DCLG) HOMELESSNESS GRANT ALLOCATION 2011-12 AND 2012-13**
(Pages 133 - 148)

- 12 SHARED HOME IMPROVEMENT AGENCY (HIA)** *(Pages 149 - 160)*

- 13 REVISED HOUSE IN MULTIPLE OCCUPATION (HMO) LICENSING PROCEDURE** *(Pages 161 - 192)*

Decisions of the Executive Councillor for Community Development and Health

Items for Decision - without debate

- 14 STATUTORY ENFORCEMENT WORK PLAN FOR HEALTH AND SAFETY LAW ENFORCEMENT 2011/12** *(Pages 193 - 220)*
- 15 STATUTORY ENFORCEMENT WORK PLAN FOR FOOD LAW ENFORCEMENT 2011/12** *(Pages 221 - 268)*

Items for debate by the Committee and then decision by the Executive Councillor

- 16 PORTFOLIO PLAN 2011/12 - COMMUNITY DEVELOPMENT AND HEALTH** *(Pages 269 - 280)*

See information above *(Pages 269 - 280)*

- 17 REVENUE AND CAPITAL PROJECT APPRAISALS AND REQUESTS TO CARRY FORWARD FUNDING FROM 2010/11 TO 2011/12**
(Pages 281 - 284)

- 18 REVIEW OF THE CHILDREN AND YOUNG PEOPLE'S PARTICIPATION SERVICE SCOPING REPORT** *(Pages 285 - 290)*

- 19 CAMBRIDGE COMMUNITY SAFETY PLAN 2011 - 2014**
(Pages 291 - 312)

Information for the public

Public attendance

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

Fire Alarm

In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.